



5 Northampton Street
Worcester, Massachusetts 01605

IMPORTANT - PLEASE READ

Dear Current AdCare Educational Institute Mailing List Member:

Due to the rising cost of printing and postage, AdCare Educational Institute **will no longer be mailing training event brochures**, via the U.S. Mail, effective **September 1, 2004**.

A list of the training programs offered between September and December 2004, and a general registration form for the next four months of training is posted on our web site:
www.adcare-educational.org.

If you wish to register for any of the trainings listed, please complete the necessary registration materials (or a photocopy) and mail it with your registration fee to AdCare Educational Institute, Inc. Please make as many copies of the registration form as you think you will need.

Registration for all events will still be taken on a first come first served basis with priority given to programs funded by the MA Department of Public Health, Bureau of Substance Abuse Services. We apologize for any inconvenience this may cause you. If you have any questions, please feel free to call AdCare Educational Institute, Inc. at 508-752-7313; TTY: 508-754-0039.

Thank you.

All training events will be posted on AdCare Educational Institute's web site
www.adcare-educational.org.

From time to time AdCare will Educational Institute, Inc. will send notices about specific trainings through broadcast emails, if you would like to receive electronic announcements please complete the attached form. Please be sure to include your current, active email address; your email address is **REQUIRED**.

(AdCare Educational Institute, Inc. does not and will not sell mailing lists to outside parties).



5 Northampton Street
Worcester, Massachusetts 01605

MAILING LIST MEMBER INFORMATION

This form may also be completed online at:
www.adcare-educational.org

- YES, I would like to be a part of AdCare Educational Institute's new electronic mailing list. I have completed the information below, and I understand that I may receive email notices about trainings periodically.

First name: _____ Middle Initial: _____ Last name: _____

E-mail address: _____ (please print, or type your email address, thank you)
(REQUIRED)

Organization/Affiliation: _____

Street: _____

City: _____ State: _____ Zip: _____

Telephone number: (____) _____ Fax number: (____) _____

DPH region: _____ CHNA number: _____ Do you work for a BSAS-funded agency? yes no

FY 2005 Needs Assessment

In our continuing efforts to stay current with the trends in Substance Abuse Treatment, we are requesting that individuals also complete the **OPTIONAL** Needs Assessment Information below. Information collected from the Needs Assessment will be used to plan future programs. Any information collected is **CONFIDENTIAL**. We thank you for your assistance.

ABOUT YOUR JOB...

Please check the appropriate box to respond to the following items. Choose the one item which best describes your job/program under each heading.

1.) MODALITY

- a. prevention program
- b. youth prevention program
- c. DAE program
- c. prevention center
- e. HIV risk reduction services
- f. acute treatment services
- g. detoxification program
- h. public inebriate program
- i. family treatment shelter
- j. youth residential rehabilitation
- k. adult residential rehabilitation
- l. outpatient counseling

- l. outpatient counseling
- m. methadone
- n. acupuncture
- o. compulsive gambling program
- q. criminal justice
- r. other: _____

2.) PRIMARY STATE AGENCY AFFILIATION

- a. DPH
- b. DOC
- c. Criminal Justice
- d. DMH
- e. DMR
- f. DOE
- g. DSS
- h. DTA
- i. DYS
- j. Other: _____

ABOUT YOU...

Please check the appropriate box to respond to the following items. Choose the one item which best describes you/your situation under each heading.

3.) PRIMARY JOB FUNCTION

- a. Executive Director
- b. Program Director
- c. Supervisor
- d. Administrator
- e. Prevention Specialist
- f. Health Educator
- g. Substance Abuse Counselor
- h. Outpatient Clinician
- i. Mental Health Counselor
- j. Case Manager
- k. Outreach Worker
- l. Private Practice
- m. Board Member
- n. Other: _____

4.) LENGTH OF TIME WORKING IN FIELD

- a. less than one year
- b. 1-3 years
- c. 3-5 years
- d. 5-10 years
- e. 10+ years

5.) HIGHEST EDUCATION LEVEL COMPLETED

- a. High School
- b. Associate's degree
- c. Bachelor's degree
- d. Master's degree
- e. Certificate of Advanced Graduate Studies (CAGS)
- f. Doctorate degree
- g. Medical degree

Please check the appropriate box(es) to respond to the following item.

6.) CERTIFICATION(S)/LICENSURE(S)

- a. CAC/CDC/CADAC
- b. CAS
- c. CRC/LRC
- d. LMFT
- e. LMHC
- f. Licensed Psychologist
- g. LSW/LCSW/LICSW
- h. RN/LPN
- i. other: _____
- j. none

WORKSHOPS YOU WOULD LIKE TO SEE...

The following is a list of workshops that may be of interest to you. Please check any workshop(s) which you would like to see offered by AdCare Educational Institute Inc.

7.) BASIC COMPETENCIES

- 100 ABCs of Assessment
- 101 Basic Concepts of Addiction Counseling
- 102 Basic Group Therapy
- 103 Biological Aspects of Addiction
- 104 Confidentiality of Alcohol and Drug Records
- 105 Current Drugs, Addiction, and the Brain
- 106 Ethics for Substance Abuse Professionals
- 107 Record-keeping/Aftercare Planning
- 108 Relapse Prevention
- 109 Using the DSM-IV
- 110 Treating Shame and Guilt
- 111 Treatment Planning and Documentation

8.) DIVERSITY & INCLUSIVITY ISSUES

- 113 Adolescent Groups
- 114 Adolescents and Substance Abuse
- 115 Americans with Disabilities Act
- 116 Building a Culturally Competent Organization
- 117 Diversity Challenges in the Workplace
- 118 Dual Diagnosis Issues for Women
- 119 Homelessness and Addictions
- 120 Multicultural Perspectives on Substance Abuse Treatment
- 121 Sharing the Vision of Cultural Competence
- 122 Strategies for Cultural Diversity
- 123 Substance Abuse and Disabilities
- 124 Substance Abuse and the Elderly
- 125 Treatment Planning For Women and Children
- 126 Women and HIV/AIDS
- 127 Working with Latinos/as

9.) ALCOHOL, TOBACCO, AND OTHER DRUGS/RELATED ISSUES/ADVANCED TOPICS

- 128 Advanced Counseling Skills
- 129 Advanced Group Therapy
- 130 Anger Management
- 131 Assessing Nicotine Addiction in Recovery
- 132 Assessment and Treatment of Dual Disorders
- 133 Brief Treatment
- 134 Chemical Dependency and the Family
- 135 Childhood Sexual Abuse
- 136 Coerced Clients: Overcoming Resistance to Substance Abuse Treatment
- 137 Cognitive Treatment for Substance Abusers
- 138 Countertransference and Other Issues
- 139 Crack/Cocaine
- 140 Domestic Violence and Substance Abuse for Women
- 141 Dual Diagnosis - HIV and Addiction
- 142 Dual Diagnosis Groups
- 143 Exercise in Recovery: Spiritual, Emotional, Physical
- 144 Inhalant Substance Abuse
- 145 Injection Drugs
- 146 Interviewing and Assessing for Compulsive Gambling
- 147 Introduction to Alternative (Complementary) Medicines
- 148 Managed Care Issues
- 149 Managing Personal Boundaries: An Interactive Workshop for the Substance Abuse Professional
- 150 Meditation and Recovery
- 151 Nicotine Dependence: Education, Assessment & Treatment
- 152 Parenting Approaches and Strategies for Parents in Recovery
- 153 Professionals in Recovery
- 154 Psychopharmacological Aspects of Chemical Dependency
- 155 Spirituality and Recovery
- 156 Trauma and the Recovering Male
- 157 Understanding and Recognizing Compulsive Gambling
- 158 Understanding Conflict, Aggression, and Violence
- 159 Working with Clients with PTSD and Addiction
- 160 Yoga Exercise and the 12 Step Recovery Program

10.) MANAGEMENT AND LEADERSHIP

- 161 Clinical Supervision
- 162 Coaching Skills for Managers and Supervisors
- 163 Supervisory Leadership Seminar
- 164 Time and Stress Management on the Job and in Our Lives
- 165 Transitioning from Clinician to Manager/Supervisor

11.) HIV/AIDS

- 167 HIV and Confidentiality: Implications for Substance Abuse Service Providers
- 168 HIV Counseling and Testing

- 169 HIV Risk Assessments: Implications for Substance Abuse Service Providers
- 170 HIV-101: An Introduction...
- 171 Improving HIV Testing Return Rates: Skills to Engage and Retain Clients
- 172 Legal Issues: Substance Abuse & HIV
- 173 Prevention Strategies for HIV-positive People
- 174 Relapse Prevention and HIV/AIDS
- 175 Sexuality and HIV/AIDS
- 176 Supporting Client Adherence
- 177 Supporting Women Living With HIV/AIDS
- 178 Teaching Others About HIV/AIDS
- 179 What's in Store for HIV Antibody Testing: A Look at New Technologies

- 182 Gay/Lesbian/Bisexual Youth and Substance Abuse Prevention
- 183 Group Development and Facilitation
- 184 Inhalant Abuse Prevention
- 185 Introduction to Strategic Planning
- 186 It Takes a Village to Raise a Child
- 187 Media Advocacy
- 188 Partnering with Youth for Prevention
- 189 Peer Institute
- 190 Preventing Homophobia
- 191 Prevention Evaluation Models
- 192 Primary Prevention Strategies
- 193 Retail Alcohol Availability
- 194 Sexual Assault Prevention
- 195 Suicide Prevention
- 196 Words Not Weapons

12.) PREVENTION

- 180 Building Citizen Leadership
- 181 Coalition Building

AdCare Educational Institute is committed to meeting the training needs of its customers. Please indicate below the top five trainings or training topics you or the individuals in your organization NEED:

| |
|----|
| 1. |
| 2. |
| 3. |

AdCare Educational Institute is committed to meeting the training needs of its customers. We are interested in hearing from you about your ideas and suggestions for future workshops:

| training topic | name of recommended trainer | telephone # of recommended trainer |
|----------------|-----------------------------|------------------------------------|
| | | |
| | | |
| | | |

The staff of AdCare Educational Institute, Inc. thank you most sincerely for assisting us by taking the time to complete this Needs Assessment.

Please return to:
AdCare Educational Institute, Inc.
5 Northampton Street; Worcester, MA 01605-3407
or
FAX to (508) 752-8111