

# NEW ENGLAND INSTITUTE OF ADDICTION STUDIES INC

75 Stone Street ♦ Augusta, Maine 04330 ♦ TEL 207.621.2549 ♦ FAX 207.621.2550 ♦ TTY/TDD 207.623.0830

## Application and Contract for Exhibitor Space

40th Annual New England School of Addiction Studies  
June 1, 2009 at Roger Williams University, Bristol, Rhode Island

For a number of years, the New England Institute of Addiction Studies has invited organizations that have information to share with others in the field of addictions to exhibit at the "Summer School". Last year nearly 600 participants attended this event, and this year we are expecting over 600 participants and faculty. Exhibiting at the school will provide an opportunity to increase the visibility and public awareness of your programs, and expand the scope of resources for our audience as well. Although the exhibit time will be limited, the exhibit hall will be on the way to the registration area through which 600 participants must pass, so there will be maximum exposure for a minimum outlay of your time and effort.

We would like to set aside a display table for your organization, where you can distribute material, promote your programs or curriculum, take orders for products you may be marketing, or even advertise "hard to fill" positions. Exhibits will displayed from 8:30 a.m. to 2:30 p.m. on Monday, June 1, 2009 (There are no opportunities for exhibiting additional days.) We ask that you arrive by 7:30 am to set up your space. *We will take reservations for space on a first come, first served basis only until May 15th.*

The undersigned agrees to reserve exhibitor space and pay all applicable fees for exhibitor space and equipment, at the *40th Annual New England School of Addiction Studies* on June 1, 2009 . The undersigned agrees to all conditions under which exhibitor space at Roger Williams University is provided, and further agrees to provide staff during exhibit hours. Each exhibitor space includes one conference table and chair. Exhibitors will be responsible for bringing their own materials into the building, setting them up and disposing of them. The New England Institute is not responsible for any materials or products left unattended at the exhibit hall. The New England Institute of Addiction Studies neither endorses, nor takes responsibility for materials, products or services offered by exhibitors. To validate this contract the undersigned Agency agrees to pay in full the following:

**Exhibitor Fees:**       \$100 per table                       \$50 per half table

### Additional Opportunities to Support:

Sponsor a coffee break (\$300)       Donate a Raffle Prize. Item to be donated \_\_\_\_\_

**Registration Deadline: May 15, 2009**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Booth attendant (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Exhibiting Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

- Enclosed exhibitor or sponsorship fee payable to NEIAS: \$ \_\_\_\_\_
- Check here if you need electrical power for your exhibit. If so, please bring your own 25 ft. extension cord.

**To exhibit, please send the registration above to:** Carrie McFadden, NEIAS; 75 Stone Street, Augusta, ME 04330 , e-mail the information to [neias@neias.org](mailto:neias@neias.org), or fax to 207-621-2550. Please call us at 207-621-2549 with any questions. *Directions, a list of local accommodations and confirmation materials will be sent about two weeks before the school.*

